

**MINUTES OF THE 4th MEETING OF GOVERNING BODY OF THE AUTONOMOUS
GOVT. COLLEGE FOR WOMEN, PARADE GROUND, JAMMU**

Under the chairpersonship of Prof. M.P.S. Ishar the 4th meeting of Governing Body of the Autonomous Govt. College for Women, Parade Ground, Jammu was held on 27th May, 2019 at 11 A.M. in the chamber of the Principal of college.

Member Secretary , Governing Body GCW, Parade, Prof. (Dr.) Hemla Aggarwal, Principal GCW, Parade Ground Jammu welcomed chairperson and other members of Governing Body. She initiated the proceedings of the meeting and discussed the items of the agenda

The meeting was attended by the following members:

Prof. (Dr.) M.P.S. Ishar (Former Vice-Chancellor, MRSSTU, Bathinda (Chairperson)

Prof. (Dr.) S.P. Sarswat (Nodal Principal G.G.M Science College, Jammu)

Prof.(Dr.) Veena Gupta (Former Principal, Govt. College for Women, Gandhi Nagar, Jammu)

Mr. Lalit Mahajan (President, Bari Brahmanana Association Jammu)

Prof. (Dr.) Hemla Aggarwal (Principal GCW, Parade Jammu)

Prof. (Dr.) Sonia Khajuria (Dept. of English, GCW, Parade Jammu)

Prof. (Dr. Rajinder Singh (Former Principal, Govt. Medical College, Jammu), Prof. (Dr.) Neelam Saraf, (Former HoD Hindi and Former Dean Academic Affairs, University of Jammu) and Prof. (Dr.) Seema Jain(UGC Nominee) conveyed their unavailability to attend the meeting due to prior engagements.

The following agenda items were proposed in the meeting for the approval of the members

1(a) Confirmation of the minutes of the 3rd Governing Body meeting of the Autonomous college i.e. Govt. College for Women Parade Ground Jammu held on 3rd March 2018.

1(b) Action taken Report.

2. To seek approval for the financial aid given to the meritorious students who fall under below poverty line, the amount which is presently given @ **of 3200/- per student per annum** be raised to maximum Rs. 10,000 per annum as per discussions held in Academic Council.(**Annexure 3**)

3. To seek approval for fellowships in favour of teachers undertaking research/project works, and also for students carrying out research/project work under the supervision of faculty member duly approved by the concerned HODs and the screening committee respectively. And, also to ensure a contingency grant of **Rs. 10,000/- per annum** for the faculty members and one time grant for the students. The guidelines for the same has been framed by the committee comprising experts from the University and college with approval from the Academic Council.(**Annexure 4**)

4. To seek approval for new short term courses like **GST, Accounts, Income Tax, Beauty & Wellness and Business Administration** at under graduate level as approved by the Academic Council.
5. To seek approval for implementing **MHRD** Scheme for higher education youth in apprenticeship and skills, **SHREYAS** for providing industry apprenticeship opportunities to the Semester-VIth students and for this initiative various industries and service sectors will be explored. College has set up an incubation cell and initiated a start-up programme for developing entrepreneurship among the students which has been approved and confirmed by the Academic Council.
6. Seeking confirmation for the name of members of **Ethical Committee** approved by the Academic Council. (**Annexure 5**)
7. Seeking confirmation for the award of **gold medal to the meritorious students** in each course of study Arts, Science, Commerce and BCA at UG & PG level.
8. (a) Seeking confirmation for the Prize distribution among the students under the following categories:

Sports:

1. Best sports Woman/women
2. Outstanding International Player
3. Outstanding National Player.

Cultural activities:

1. Best student in cultural activities
2. Outstanding International participant
3. Outstanding National Participant

NSS:

1. Best NSS Volunteer
2. Outstanding NSS volunteer at National Level.

NCC:

1. Best NCC cadet/volunteer
2. Outstanding NCC volunteer/cadet at International Level
3. Outstanding NCC volunteer/cadet at National Level

Literary:

1. Best student in literary activities
2. Outstanding student in literary activities at International level.
3. Outstanding student in literary activities at National level.

Dramatics:

1. Best student in dramatics.
2. Outstanding student in dramatics at International level.
3. Outstanding student in dramatics at National level.

8 (b) Seeking confirmation, as approved by the Academic Council that the sponsorships may be called for scholarships given to the meritorious students.

9. Seeking confirmation of the sports regulation, and also the regulations regarding the proper maintenance and functioning of the hostel.(**Annexure 6**) (**Annexure 7**).

10. Seeking approval for the Autonomous College Budget 2019-20. (**Annexure 8**)

11. Seeking approval for expenditure statement 2018-19.

12. To approve the 10% annual hike in examination fee.(**Annexure 9**)

13. Seeking permission to open up more skill based courses for students, and discuss whether these courses should be incorporated in CBCS or treated as certificate/diploma courses.

14. Seeking opinion regarding the increase in the practical components of all Skill based courses, giving small project works to the students for enhancing their employability skills, and also to discuss the external evaluation pattern for the same.

15. Seeking permission to make on the job training compulsory for the students of skill based courses, and for that industry -academia MoUs must be signed.

16. To inform the members that the online admission process for UG and PG programmes will be started w.e.f 3rd June 2019.

17. To seek permission to appoint need based Academic arrangement faculty by college itself with reference to UGC guidelines 2018 regarding Academic and Financial autonomy to colleges. Procedure for the appointment of Academic Arrangement shall be by open advertisement. The desirous candidates will fill and submit forms online, merit list will be prepared accordingly. Opinion is sought whether interviews should be conducted or only merit list should be taken into consideration for the appointments. All modalities of appointments to be discussed.

18. To seek approval for grant of Financial Autonomy to college in respect of all examination/related work, opening up of skill based courses, strengthening of Labs, drawing of MoUs with reputed companies like **TCS, IBM, TISCO, KPMG, WIPRO** etc. and to hire their

services, and also for the structured syllabi of the courses which are in demand for making students more employable.

19. Any other items with the permission of chair.

DECISION TAKEN 4th MEETING OF GOVERNING MEETING

Item No.1 (a) Annexure

Resolution No.1

1 (a) Confirmed and Placed on record

1(b) College has approached University of Jammu for grant of research centre.

Item No. 2 Annexure

Resolution -2- Agreed in Principal but to get approval from the Finance Committee of the College.

Item No. 3 Annexure

Resolution -3- Approved and placed on record.

Item No. 4 Annexure

Resolution -4- It was suggested by the chairperson, Prof. M.P.S Ishar that this course should be thrown open for all girl students other than the students of college. College should approach the State Skill Development Mission for financial support to run these courses successfully.

Item No. 5 Annexure

Resolution -5- Mr. Lalit Mahajan advised that MoU should be drawn with various industries whereas Prof.(Dr.) Ishar advised to download the AICTE Website for internship policy to run the course as per the proper regulations.

Item No. 6 Annexure

Resolution-6- It was decided in the meeting that the college administration will formulate the aims and objectives of the Ethical Committee and circulate it to Governing Body for approval.

Item No. 7 Annexure

Resolution-7- Agreed in Principal but agenda item should be taken to Finance Committee of college for discussion.

Item No. 8 (a) Annexure

Resolution -8

8(a) Agreed in Principal and said finance committee of the college should formulate the regulation pertaining to the distribution of prizes under the following categories.

8(b) Approved Scholarship / Financial Aid to the meritorious students

Item No. 9 Annexure

Resolution -9-It was suggested by Mr. Mahajan, that the institution should approach industries for financial aid. Prof. Ishar advised that the college can give 75% wave off in Govt. fee from local fund to the student who has won gold medal in sports, 50% wave off for silver medalist and 25% wave off for bronze medalist in sports quota.

Item No- 10 Annexure

Resolution-10-Approved and placed on record

Item No- 11

Resolution -11- Approved and placed on record

Item No. 12

Resolution -12- Approved and placed on record

Item No. 13

Resolution- 13-Mr. Lalit Mahajan said that to run skill based courses, college should sign MoU with central tool room in Ludhiana. Prof. Ishar said that the college should sign MoU with different organization so that the experts from these organizations can train the teachers to run these courses successfully. He further advised that college can be approached CSIR for Financial support. He also said that this agenda item should be put forth in Academic Council for discussion.

Item No. 14

Resolution -14- Approved and Placed on record.

Item No. 15

Resolution -15-Prof. Ishar recommended that On Job Training Programmes should be run during vacation and be properly monitored by teachers during vacation.

Item No. 16

Resolution-16- Approved and placed on record

Item No. 17

Resolution- 17- Prof. Ishar advised that interviews for the appointment of faculty on Academic Arrangement should be conducted. He further added that the committee for the same be constituted and criterions be set on the score of 100 . It should be published online on college website at the time of advertisement for the same. He stressed upon keeping 15 marks for interview and 5 marks of demonstration for teaching skills.

Item No. 18

Resolution-18-Agreed in Principal and Chairperson recommended to add companies like **Amazon, SAP** and MoU be signed with such organizations. He further said to approach these companies for their services , boarding and lodging with remuneration be borne by the college.

Member Secretary welcomed the suggestions put forward by the Governing Body. Minutes of the 4th meeting of the Governing Body are submitted for approval to the chairperson of the Governing Body of the college.

**Chairperson
Governing Body
GCW, Parade Jammu**

**Member Secretary
Governing Body
GCW, Parade Jammu.**