2013-14

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)* 2013-14

Part – A

I. Details of the Institution

1.1 Name of the Institution

| Govt. College for Women,Parade Ground, Jammu. |

1.2 Address Line 1

| Govt. College for Women,Parade Ground, Jammu. Pin- 180001 |

Address Line 2

| Website www.gcwparade.in Email principalgcwparade@yahoo.com |

City/Town

| Jammu |

State

| Jammu and Kashmir |

Pin Code

| 180001 |

Institution e-mail address

| Email principalgcwparade@yahoo.com iqacgcw44@yahoo.com |

Contact Nos.

| 0191-2544305 |

Name of the Head of the Institution:

| Dr. Hemla Aggarwal |

Tel. No. with STD Code:

| 0191-2544305 |

Mobile:

| 94191-03074 |

Name of the IQAC Co-ordinator:

| Dr. Neeraj Kumar |

Mobile: 94191-34418

IQAC e-mail address: iqacgcw44@yahoo.com

1.3 NAAC Track ID *(For ex. MHCOGN 18879)*   09458

1.4 NAAC Executive Committee No. & Date: EC/PC RAR/56/44
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address: Website www.gcwparade.in

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B++	81.95	2004	2009
2	2nd Cycle	A	3.32	2011	2016
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   2004

1.8 AQAR for the year *(for example 2012-13)*   Submitted in the month of Sep. 2013

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation
by NAAC *((for example AQAR 2010-11submitted to NAAC on 12-10-2011)*
    i. AQAR 2011-12 Submitted in the month of Sep. 2012 (DD/MM/YYYY)
    ii. AQAR 2012-13 Submitted in the month of Sep.2013 (DD/MM/YYYY)
    iii. AQAR_____ (DD/MM/YYYY)
    iv. AQAR_____ (DD/MM/YYYY)

1.10 Institutional Status

University   State √ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes [√] No [ ]

Constituent College   Yes [ ] No [√]

Autonomous college of UGC Yes [ ] No [√]

Regulatory Agency approved Institution   Yes [ ] No [√]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [ ] Men [ ] Women [√]

                  Urban [√] Rural [ ] Tribal [ ]

Financial Status   Grant-in-aid [State Govt.] UGC 2(f) [√] UGC 12B [√]

             Grant-in-aid + Self Financing [ ] Totally Self-financing [ ]

1.11 Type of Faculty/Programme

    Arts [√] Science [√] Commerce [√] Law [ ] PEI (Phys Edu) [ ]

    TEI (Edu) [ ] Engineering [ ] Health Science [ ] Management [ ]

    Others (Specify) [P.G in Home-Science & P.G in Music]

1.12 Name of the Affiliating University *(for the Colleges)* [University of Jammu]

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University [Autonomous conferred by the UGC in Jan.2014]

University with Potential for Excellence [Applied for Potential for Excellence] UGC-CPE [UGC]

DST Star Scheme [DST Star College] UGC-CE [ ]

UGC-Special Assistance Programme [ ] DST-FIST [ ]

UGC-Innovative PG programmes	Extention work	Any other (*Specify*)	

UGC-COP Programmes	

2. IQAC Composition and Activities

2.1 No. of Teachers — 95 Permanent

2.2 No. of Administrative/Technical staff — 53 Permanent

2.3 No. of students — 5400

2.4 No. of Management representatives —

2.5 No. of Alumni — 100

2.6 No. of any other stakeholder and community representatives —

2.7 No. of Employers/ Industrialists —

2.8 No. of other External Experts — 2

2.9 Total No. of members — 7

2.10 No. of IQAC meetings held — 20

2.11 No. of meetings with various stakeholders: No. ☐ Faculty 3

Non-Teaching Staff Students 2 Alumni 1 Others 14

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No √

If yes, mention the amount ☐

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. ☐ International 0 National 2 State 2 Institution Level 13

(ii) Themes — 2nd J&k Women's Science Congress Two day's NAAC sponsored National Seminar

2.14 Significant Activities and contributions made by IQAC

> Alumni meet, Parent Teacher Meet & various workshops seminars organised by the IQAC. Beside that Conferment of the Autonomous status by the UGC is an achievement of IQAC.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Automation and Digitization of Library	Almost Complete

* Attach the Academic Calendar of the year as Annexure.

(i)Smart Classes   Functioning for some classes.

2.15 Whether the AQAR was placed in statutory body   Yes ☐   No ☑

Management ☐   Syndicate ☐   Any other body ☐

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	PG			
UG	UG	Bio-technology		

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	PG			
UG	UG	Bio-technology		
PG Diploma				
Advanced Diploma				
Diploma	Add on Courses			
Certificate	Add on Courses			
Others				
Total				

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	3 Years Annual Degree Programme

1.3 Feedback from stakeholders*   Alumni [√]   Parents [√]   Employers [ ]   Students [√]
    (On all aspects)

    Mode of feedback   :   Online [ ]   Manual [√]   Co-operating schools (for PEI) [ ]

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Board of studies revise /update the syllabi time to time

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> Department of Bio-Technology at UG level

Criterion – II

2. Teaching, Learning and Evaluation

Total	Asst. Professors	Associate Professors	Professors	Others
95	58	37	—	

Faculty with Ph.D = 55

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V) during
the year.

2.4 No. of Guest and Visiting faculty and Temporary faculty

8		39

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	6	20	20
Presented papers	5	10	30
Resource Persons		2	4

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Smart classes with ICT facilities

2.7 Total No. of actual teaching days
during this academic year

180 Days

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

As Per University Statues

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

25		

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division					
		Passed	Distinction	I%	II %	III %	Pass %
BA/B.Sc/B.com Ist	2059	973					48%
BA/B.Sc/B.comII	1787	1245					69.67%
BA/B.Sc/B.comIII	1606	1351	17	446	791		84%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	15
UGC – Faculty Improvement Programme	2
HRD programmes	
Orientation programmes	2
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	2
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff & Technical Staff	53	07	–	80

Criterion – III
3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC has taken the initiatives for apprising the faculty members about the different schemes and programmes launched by different funding agencies like UGC, DST and CSIR for conducting research and projects, publications, attending the conferences and organising research programmes.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	1	–	–
Outlay in Rs. Lakhs		9lakh	–	–

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		1	–	–
Outlay in Rs. Lakhs		1.5lakh alloted	85000	–

3.4   Details on research publications

	International	National	Others
Peer Review Journals	1+	3	
Non-Peer Review Journals	–	–	–
e-Journals	1	–	–
Conference proceedings	–	–	–

3.5 Details on Impact factor of publications:

Range [ ]   Average [5.32]   h-index [ ]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	1	DST	9Lakhs	7.25lakhs
Minor Projects	2	UGC	1.5lakhs	0.85lakhs
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No. [1]   Chapters in Edited Books [ ]

         ii) Without ISBN No. [ ]

3.8 No. of University Departments receiving funds from

         UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

         DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [Conferred] CPE [A/F]   DBT Star Scheme [Yes]

         INSPIRE [ ]   CE [ ]   Any Other (specify) [ ]

3.10 Revenue generated through consultancy [ ]

Level	International	National	State	University	College

Number			2	5		5
Sponsoring agencies			NAAC/UGC	DST		

3.11 No. of conferences

organized by the

Institution

3.12 No. of faculty served as experts, chairpersons or resource persons | 6 |

3.13 No. of collaborations   International | 0 | National | 0 | Any other | 0 |

3.14 No. of linkages created during this year | |

3.15 Total budget for research for current year in lakhs :

From Funding agency | 8Lakh approx | From Management of University/College | |

Total | |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
    Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
    who are Ph. D. Guides
    and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution | 1 |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | | SRF | | Project Fellows | | Any other | 1PDF sponsored by ICSSR |

3.21 No. of students Participated in NSS events:

University level		State level	2
National level		International level	

3.22 No. of students participated in NCC events:

University level		State level	20
National level	40	International level	

3.23 No. of Awards won in NSS:

University level		State level	
National level		International level	

3.24 No. of Awards won in NCC:

University level		State level	9
National level	20	International level	

3.25 No. of Extension activities organized

University forum		College forum	
NCC	40 National 20 State	NSS	Extention activities11 State level 2	Any other	

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility Two days tour OF science city, Kapurthala Jalandhar, Punjab for the Students of B.Sc having Physics as one of the subject to get practical exposure of different kinds of science related activities.

Interventions planned designed implemented and evaluated for both urban and rural communities, from time to time to aware them regarding various social, health and legal issues

Fund raising activities are conducted and the fund hence raised are utilized for socially deprived sections(Old Age Home, SOS Homes, Home for Destitute women) and various training programmes are organised for rural women to empower them.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	201204 sq.ft			
Class rooms	700 sq.ft			
Laboratories	800 sq.ft			
Seminar Halls	1000 sq.ft			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)	4.5Lacs			
Others				

4.2 Computerization of administration and library

Automated and digitised library and the administrative office is wi-fi.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	66853		665		67518	
Reference Books	115	1Lac				
UGC Books			279	1.5Lac		
Journals						
e-Journals						
Digital Database						
CD & Video						
Star Grants			142	1Lac		

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	144	4	Wi-fi VPN connection NME through		BCA Department			

		ICT					
Added							
Total							

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> Computer training to the teaching and non-teaching staff is an annual feature of the college.

4.6 Amount spent on maintenance in lakhs :

   i) ICT   18.8 Lacs

   ii) Campus Infrastructure and facilities   52.5 Lacs

   iii) Equipments   4.5 Lacs

   iv) Others

                 Total :   75.8 Lac

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> IQAC apprise the students for participating in NCC, NSS sports and other programmes at the national level.

5.2 Efforts made by the institution for tracking the progression

> Data base of the students and the placement agencies visiting the institution.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
5328	54		

   (b) No. of students outside the state   Nil

   (c) No. of international students   Nil

Men	No	%	Women		No	%
	NA					100

	Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
4080	678	340	308	3	5409	3985	633	425	284	1	5328

Demand ratio   Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> Our teachers are involved in the coaching of different competitive examination especially for PG programmes.

No. of students beneficiaries   200

5.5 No. of students qualified in these examinations

NET   Nil   SET/SLET   Nil   GATE   Nil   CAT   Nil

IAS/IPS etc   Nil   State PSC   Nil   UPSC   Nil   Others   Nil

5.6 Details of student counselling and career guidance

> 15 activities were organized in the college by the Placement cell. The activities are
> 6-Lectures, 4-Placement derives and 5 aptitude test by various private organization.

No. of students benefitted   Result awaited

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
5	200	_	_

5.8 Details of gender sensitization programmes

1.10 Days Classes on Gender sensitization is held for the students in batches through out the year to sensitized, aware and motivate them towards women issue.

2. Community Radio Programme are specially designed and recorded for the Urban and Rural women to aware them recording women health, social and Legal issues.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level [50]   National level [103]   International level [   ]

No. of students participated in cultural events

State/ University level [30]   National level [   ]   International level [   ]

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [147]   National level [28]   International level [   ]

Cultural: State/ University level [6]   National level [   ]   International level [   ]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		55,00000
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level [1]   National level [   ]   International level [   ]

Exhibition: State/ University level [1]   National level [   ]   International level [   ]

5.12   No. of social initiatives undertaken by the students | 5 |

5.13 Major grievances of students (if any) redressed: _____3_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> Govt. College for Women Parade Jammu envisions to be metamorphosed from institution of learning to centre of knowledge by attaining excellence in all the areas of life.

6.2 Does the Institution has a management Information System

> Since the institution is a Govt. College therefore, there is no management system.

6.3 Quality improvement strategies adopted by the institution for each of the following:

   6.3.1   Curriculum Development

> Curriculum is designed by the Board of studies comprising of Head of Department of Colleges and of the University as our college is affiliated to University of Jammu.

   6.3.2   Teaching and Learning

> Teaching and Learning process is done through ICT i.e that is by using internet, compute,r audio video aids, etc. and through traditional method of teaching i.e chalk and talk.

   6.3.3   Examination and Evaluation

> As per guidelines of the University in which 20% of the total marks is given to the student is through internal examination system and 80% through external examination as per university.

   6.3.4   Research and Development

> One Major Project sponsored by DST and Two minor projects sponsored by the UGC are in operation at present.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Well equipped Library for Humanities and science having 70,000 books. Automated and digitized library with ICT facilities, E-magic studios (7),projector (5) 3D LED TV beside number of computers, genset 50 KV,KYAN interactive studios.

6.3.6 Human Resource Management

Main objective of colleges to develop human resource for country in particular and the world as a whole. Our college has its own placement cell which carried out placement drives from time to time.

6.3.7 Faculty and Staff recruitment

Institution is a Govt. institution all the Gazetted faculty is recruited through PSC. and Non- Gazetted staff is recruited through SSRB.

6.3.8 Industry Interaction / Collaboration

Our students of B.Sc-PartIII visit to industrial area, such visit provide training platform for young future scientist and provide a pioneering field that complements the mission of higher education. This year our students visited, SIDCO SAMBA and pharmaceutical company, CAMLIN colours etc.

6.3.9 Admission of Students

Students are admitted in B.Sc/B.A/B.com-I strictly according to the merit of Hr. Sec Part-II. Online applications are invited from the students as per notification from University.

6.4 Welfare schemes for

Teaching	Since institution is a Govt. Institution teaching faculty get all the incentives from Govt.
Non teaching	Since institution is a Govt. Institution teaching faculty get all the incentives from Govt.
Students	Scholarships from different organisations.

6.5 Total corpus fund generated   Nil

6.6 Whether annual financial audit has been done   Yes √   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	√		√	
Administrative	√		√	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [   ]   No [√]

For PG Programmes   Yes [   ]   No [√]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

From next academic session as the conferment letter has been received from UGC.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

College has been already conferred with autonomous status by UGC notification from University is still awaited.

6.11 Activities and support from the Alumni Association

Meeting held but no resolution given to the institution.

6.12 Activities and support from the Parent – Teacher Association

Resolution passed by Parent-Teacher Association if any to be added.

6.13 Development programmes for support staff

a. Computer Training for Non-Teaching Staff
b. Workshop attended by faculty in skill development.
c. Workshop organised by college for faculty improvement .
d. Attended the Refresher courses/ orientation programmes organised by the University of Jammu
e. In the current session,refresher courses attended by the teachers 15 and orientation courses 02.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Eco clubs of the institution takes various initiatives to make the campus eco-friendly and pollution free.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1.Students spread awareness among the college students and different community through traditional folk media like Nokkar Natak and Puppet Shows.

2 .In fund raising programmes funds are raised for needy people to inculcate traditional value of respect and affection among the students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1.Automation and Digitization of the library is almost complete.

2. Maximum faculty members are involved in socially, academically and scientific activities.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. Centralized administration.
2.Participation of teachers in faculty development programmes.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> Various programmes were organised under the WWF like poster making ,slogan, writing, rallies, lectures and symposia are arranged from time to time with the mission spreading of the environmental awareness.

7.5 Whether environmental audit was conducted?   Yes [ ]   No [√]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> The SWOT analysis was done and which provide three identified weakness and strengths, permanently appointed teachers with excellent academic records.
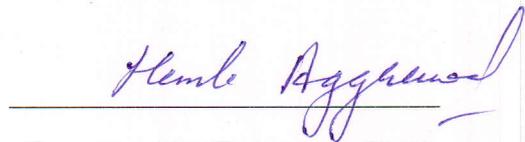
8. Plans of institution for next year

> 1. Library will become fully automated and digitised.
> 2. Efforts are made for the strengthening the infrastructure and examination reforms according to UGC 12th plan.
> 3. Curriculum will be re-design and teachers will be trained through different courses.
> 4. Establishment of industry –institution linkage and strengthening the placement of opportunities.
> 5. Mobilisation of resources from UGC and other funding agencies.
> 6. Faculty may be encourage to under take research and consultancy services.

Name *Dr. Neeraj Kumar*   Name _____

_____   _____

Signature of the Coordinator, IQAC   Signature of the Chairperson, IQAC

_____ *** _____

Abbreviations:

CAS   -   Career Advanced Scheme

CAT   -   Common Admission Test

CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

****